

**TUITION PAYMENT & REFUND POLICY
For Programs Not Requiring Approval**

If tuition is less than \$4,000:

Insert the institution's tuition policy. If there is no refund, the contract should make that clear.

Insert the following tuition refund policy if tuition is \$4,000 or more:

The institution will refund 100% of the tuition and all related fees, other than application fees, if both of the following apply:

- The student does not attend the program, and
- The institution receives from the student a notice of withdrawal or a copy of refusal of a study permit no later than 30 days after the later of:
 - a) the start date of the program in the most recent Letter of Acceptance
 - b) the start date of the program in the enrolment contract.

The refund will be paid within 30 days of the date the institution receives the notice of withdrawal or copy of study permit refusal.